

TR-9 MDOS Summary

Titles & TR-9 Forms

Where do titles and TR-9 forms go?

- Titles must go with the vehicles listed on the TR-9
- Vehicles and titles should be delivered together

Do titles need to match the TR-9?

- Yes. The number of titles must match the number of vehicles listed on the TR-9.

Is the buying Dealer responsible to validate prior dealer assignments and or the original purchase?

- Yes.

Is a TR9 required for all dealers selling to Vehicle Scrap metal Processor?

- Yes, all dealers must use TR9.

Required Documentation

Can a vehicle be scrapped with only a Bill of Sale?

- No. A title is required to scrap a vehicle

What is required to sell a vehicle as scrap?

- The word “scrap” must be written on the title
- The owner (or agent) must sign the title (**Confirming stamped or original signature**)
- The title must be assigned to the dealer

Class F (Scrap Metal Processor) Requirements

What must a Class F dealer do when receiving a scrap vehicle?

- Must submit the assigned title or salvage certificate to the Secretary of State within 30 days
- Must certify the vehicle has been destroyed/scrapped

Out-of-State Titles

Do I need to title an out-of-state vehicle in Michigan first?

- If there are no reassignment spaces, obtain a Michigan title in your name
- The Michigan title must reflect any existing branding

Do out-of-state titles go on a TR-9?

- Yes. They are treated the same as Michigan titles
- They must accompany the TR-9 to the scrap processor

Recordkeeping Requirements

Michigan scrap metal dealers and processors are required to maintain strict records for vehicles, including:

- A copy of the vehicle title or appropriate ownership document (such as a salvage or scrap certificate)
- The corresponding TR-9 (Scrap Vehicle Inventory Form)

The TR-9 does not replace the requirement for ownership documentation. Dealers must maintain records of incoming vehicles, including title copies, for at least one year, and often up to 18 months or more for compliance purposes.

Responsibility & Liability

Who is responsible for TR-9 accuracy?

- The issuing dealer must prepare and retain a copy
- The receiving dealer must ensure accuracy
- Both parties share responsibility

Special Situations

If a vehicle is split into multiple loads:

- The title and TR-9 must follow the chassis/body (VIN portion)

Compliance & Enforcement

What happens if requirements are not followed?

- First-time issues are typically handled with education and documentation
- Repeated or serious violations may be escalated

Common issues to avoid:

- Not recording the scrap processor in records
- Not keeping copies of both sides of titles
- Not sending titles within 30 days
- Accepting incomplete or incorrect TR-9 forms